

Tip # 14 – Levels

Each reader has **different interests and demands**. Some read for pleasure and only require concise annotations that enable a **basic understanding** of the text and do not interfere with their **reading experience**. Some have to write a **term paper** about the annotated text and are grateful for extensive information and many suggestions for further research. Others are **experts** and would be annoyed if they had to read explanations aimed at beginners. In order to **meet the individual demands** of all readers, the Tübingen Explanatory Annotations System ([TEASys](#)) divides its annotations into **levels**.

Every annotation needs to have **at least one level**, the maximum is **three**.

Level 1: Provides readers with information that enables a **basic understanding** of the text. It should be **concise**. This level should also help readers decide whether they are interested in a topic and want to go on to the more advanced levels. **Experts can skip** this level if they want to.

Level 2: Offers **further information**, which is based on the information presented on level 1. Readers either have to have read level 1 or already know the information provided in this level in order to understand level 2. This level does not have to be as concise as level 1.

Level 3: Provides even **more advanced information**, which is based on the information presented on the levels 1 and 2. It can be very extensive and offer a broad background to the topic.

➤ The levels **build on each other** – readers can decide **how many** levels they want to read and where they want to **start** reading.